



2014 S.L. Gimbel Foundation Fund Grant Application

Internal Use Only:
Grant #: 20140738

\$6,550

Organization / Agency Information

Organization/Agency Name: Neighbor Ride		
2114		
Physical Address: 5570 Sterrett Place, Suite 102		City/State/Zip: Columbia, MD 21044
Mailing Address: 5570 Sterrett Place, Suite 102		City/State/Zip: Columbia, MD 21044
CEO or Director: Brad Closs		Title: Executive Director
Phone: 410-884-7433	Fax: 410-884-4166	Email: director@neighborrider.org
Contact Person: Brad Closs		Title: Executive Director
Phone: 410-884-7433	Fax: 410-884-4166	Email: director@neighborrider.org
Web Site Address: www.neighborrider.org		Tax ID: 32-0123282

Program / Grant Information

Interest Area: Health Environment Animal Protection Education Human Dignity

Program / Project Name: Neighbor Ride – Volunteers Drive / Seniors Thrive		
Amount of Grant Requested: \$6,550	Total Organization Budget: \$275,870	Percentage of Organization's Total Budget used for Administration: 20%
Purpose of Grant Request (one sentence): The grant will enable Neighbor Ride to expand its volunteer program in order to reliably accommodate projected increases in the demand for its senior transportation service.		
Gimbel Grants Received: List Year(s) and Award Amount(s) - No prior Gimbel Grants received		

Signatures

Board President / Chair: (Print name and Title)	Signature:	Date:
Phyllis Madachy, President		7/15/2014
Executive Director/President: (Print name and Title)	Signature:	Date:
Brad Closs, Executive Director		7/15/2014

2014 S.L. Gimbel Foundation Fund Application Narrative

I. Organization Background; Target Population:

A) Mission and History: Neighbor Ride is a nonprofit supplemental transportation program, serving Howard County seniors, age 60 and over, since 2004. Its mission is to enhance the health and quality of life for the county's older residents by providing affordable, volunteer-based supplemental transportation.

Neighbor Ride's development was prompted by a 2001 Howard County Office on Aging study which indicated transportation was the greatest unmet need facing the county's rapidly growing senior population. The Office presented their findings to Transportation Advocates and urged the grassroots group to find a solution to the problem of inadequate transportation options. Neighbor Ride's volunteer-based transportation model was developed over three years by a Transportation Advocates subcommittee, borrowing best practices from programs across the country and matching them to the needs of county seniors and the availability of volunteers and other local resources.

B) Accomplishments: Widely acknowledged as a model supplemental transportation program and senior service provider, Neighbor Ride has received the following honors in recent years:

- Better Business Bureau Accredited Charity (since 2011)
- Best of Howard – Charity Nonprofit (2008-2013)
- Coalition of Geriatric Services Partnership Award (2013)
- Community Found. of Howard County Casey & Pebble Willis Making a Difference Award (2012)
- Great Nonprofits – Top Rated Award (2012, 2013, 2014)
- Association of Community Service's Audrey Robbins Humanitarian Award (2011)
- Howard County Commission on Aging's Benchmark Award for Business (2011)
- Horizon Foundation's Health Action Award (2011)

Behind the accolades, volunteers successfully provide an average of 1,350 trips per month with an annualized value of \$510,355. Surveyed regularly, 100% of passengers report the service has a positive impact on their quality of life, often commenting that, without Neighbor Ride, they would be homebound.

C) Programs and Activities: Neighbor Ride provides volunteer-driven transportation for Howard County seniors, age 60 and over. Rides to destinations within 35 miles of passengers' homes are available daytimes and evenings, seven days a week. In FY2014 alone, our amazing team of volunteers accommodated a continued rise in demand, providing 15,318 trips for Neighbor Ride's elderly passengers. To date, volunteers have provided more than 87,000 trips, helping local seniors remain active, independent and connected to the community.

II. Project Information:

A) Statement of Need: The Howard County Human Services Master Plan, created in 2005 and updated in 2009, provided the community with frameworks and data needed to identify the major unmet and future challenges facing the County through the year 2010 and beyond. The Plan identified seniors as one of three key populations that require continuing focus by the Howard County human services community. The Plan also identified challenges facing these populations, with access to services and transportation at the top of the list. Specifically cited as an important part of the solution in addressing seniors' unmet transportation needs, Neighbor Ride seeks to continue its efforts to remove the transportation barrier from seniors' access to health care resources and involvement in social, educational, volunteer, consumer and faith-based opportunities.

B) Project Goal, Objectives and Methodology: The project goal is to position Neighbor Ride to accommodate current demand and projections for continued sharp growth in the number of seniors who depend on our transportation service for their day-to-day needs. This goal will be accomplished by expanding our team of volunteers through a focused marketing and recruitment effort. Successful completion of the project will enable Neighbor Ride to reliably provide for the current and future transportation needs of Howard County's seniors.

Neighbor Ride is unique in its effective and efficient utilization of an all-volunteer team of Drivers and Ride Coordinators to address the significant community need for affordable and reliable transportation for seniors. Neighbor Ride's economical and scalable model has proven to be successful because our program was structured to make volunteering exceptionally easy and rewarding; resulting in unparalleled commitment to our mission to improve seniors' quality of life.

Objective I: Recruit 100 new volunteer drivers between November 2014 and October 2015

Activities: Volunteers will be recruited by expanding outreach efforts; widening the scope of proven marketing strategies; continuing partnerships with Howard Community College (HCC), Johns Hopkins University Applied Physics Laboratory (JHU/APL), the Volunteer Center Serving Howard County and Howard County Office on Aging; and partnering with Leadership Howard County (LHC) and the business community to establish ongoing employee volunteer programs.

Objective II: Maintain a ride completion rate of a least 98% throughout the project period.

Activities: Support growing team of volunteers with ongoing program and communication enhancements in order to consistently maintain the targeted ride completion rate.

November 2014 – December 2014:

- Design and produce updated and new volunteer recruitment materials, including pop-ups, palm cards, table tent cards, window clings and a mall sky-banner
- Work with LHC to assess awareness of volunteer opportunities in the business community
- Offer onsite volunteer orientation and information sessions at JHU/APL

January – October 2015:

- Display existing and new sky banners at The Mall in Columbia during six one-month periods
- Post recruitment advertisements on monitors and bulletin boards throughout the HCC campus
- Display marketing materials in community centers, libraries, faith communities and businesses
- Present an education/outreach workshop during HCC's Diversity Week Event

February – March 2015: Develop and begin implementation of strategic marketing and volunteer recruitment plan targeting local businesses, including pilot of Employee Volunteer Program

April 2015 – June 2015:

- Participate in HCC's Wellness Fair
- Complete mid-project review of progress made towards proposed objectives

July – October 2015: Expand implementation of model Employee Volunteer Program

Target Population: The project will serve the transportation needs of Howard County seniors, age 60 and over. 16,800 trips will be provided for 480 individuals during the grant period. The project will further impact seniors' family members, who can rest assured that loved ones are able to safely access needed services and enjoy activities that add meaning and quality to their lives.

Community Partnerships and Volunteers: Neighbor Ride's service supports Howard County's Aging in Place Initiative and the Columbia Association's Comprehensive Plan for Serving the Older Adult Community. There are no other similar projects in our community. Partners include the Howard County Office on Aging, Volunteer Center Serving Howard County, Howard County Office of Transportation, Central MD Regional Transit, Columbia Association, Parkview Senior Living, Howard Community College, JHU/APL, Howard County General Hospital, Leadership Howard County, Association of Community Services, Howard County Police Department, AAA Foundation, Howard County Public School System and Baltimore Give Camp.

Since Neighbor Ride was launched in 2004, its transportation service has been provided exclusively by volunteers. The original team of 20 volunteers has grown to one of over 340, including Drivers, Ride Coordinators, Board members and project/office aides.

C) Project Outcomes and Evaluation: One hundred new volunteers will be recruited, resulting in Neighbor Ride's ability to maintain a 98% ride completion rate while reliably accommodating a substantial growth in demand for transportation for local seniors. 100% of seniors served will experience an improved quality of life as a result of the service provided by Neighbor Ride.

The number of new volunteers and ride completion rate will be tracked by the Volunteer Coordinators and Executive Director. Effect on life quality will be measured using self-addressed, stamped Comment Cards, sent after a passenger's first ride and every six months thereafter.

D) How will you use the grant funds? Funds will be utilized to design, purchase and display 2 new and 2 updated pop-up banners, a Mall sky banner, window clings, table tent cards and revised palm cards - all targeting volunteer recruitment across diverse populations of potential volunteers. These initiatives will supplement previously budgeted recruitment activities and will provide the capacity to go where the potential volunteers are – vividly meeting them at a wide variety of venues throughout the county. These expanded volunteer recruitment efforts are essential to our ability to meet the needs of the growing number of seniors who rely on Neighbor Ride for transportation.

III. Project Future

A) Explain how you will support this project after the grant performance period: Neighbor Ride benefits from diverse funding sources for operating expenses and, with new marketing materials in place and model Employee Volunteer Programs established, Neighbor Ride will be able to sustain its volunteer recruitment program far beyond the grant performance period.

IV. Governance, Executive Leadership and Key Personnel/Staff Qualifications

A) Board of Directors: Neighbor Ride's Board of Directors consists of 15 volunteer members and provides governance, financial oversight and support for community outreach and business partnership efforts. In addition to Finance and Executive Committees, Board Task Forces, such as 10th Anniversary and Development, are convened as needed for focused project periods. Board decisions are made by a majority vote with a minimum quorum of 50% members present.

B) Staff and Key Personnel: Colleen Konstanzer, Community Outreach Coordinator, is tasked with establishing partnerships, recruiting passengers and volunteers, managing solicitations, coordinating outreach efforts and developing grant submissions. Volunteer Coordinators, Rosemary Noble and Patrice Cerwonka, are responsible for volunteer recruitment, screening, training and supervision; implementing volunteer retention strategies; managing Neighbor Ride's call center; revising marketing and training materials; and evaluating the volunteer program. Patrice Cerwonka will serve as Project Manager for this initiative.

2014 S.L. Gimbel Foundation APPLICATION

V. Project Budget

A) Please provide a detailed line-item budget for your project by completing the table below.
Include all sources of funding for the proposed project.

Line Item Description	Line Item Explanation (Formula/equation used as applicable. Example: 40 books @ \$100 each = \$4000)	Support From Your Agency	Support From Other Funders	Requested Amount From TCF	Line Item Total of Project
Mall Sky Banner	1 @ \$550=\$550			\$ 550	\$ 550
Mall Banner Display Fee	6 mths @ \$2,200/mth = \$13,200		\$9,200	\$4,000	\$ 13,200
Vinyl Clings (1,000)	1,000 @ \$0.45 each = \$450		\$ 150	\$ 300	\$ 450
Pop-Up Banners (new)	2 @ \$371 each=\$742	\$ 92	\$ 250	\$ 400	\$ 742
Pop-Up Banners (updated)	2 @ \$228= \$456	\$156		\$ 300	\$ 456
Palm Cards	2,500 @ \$.11 each + \$100 design= \$375	\$175		\$ 200	\$ 375
Table Tent Cards	1,000 @ .39 + \$100 design = \$490	\$190		\$ 300	\$ 490
Howard Magazine "Best of Howard" Thank you Ad	1 ad @\$1,085		\$ 585	\$ 500	\$ 1,085
TOTALS:		\$613	\$10,185	\$6,550	\$17,348

VI. Sources of Funding: Please list your current sources of funding and amounts.

Secured/Awarded FY15

Name of Funder: Foundation, Corporation, Government	Amount
Howard County (Community Service Partnership)	\$44,400
Maryland Transit Administration	\$33,640
Community Foundation of Howard County	\$ 8,600
Harry & Jeannette Weinberg Foundation (2 years)	\$30,000
United Way	\$ 7,500

Pending

Name of Funder: Foundation, Corporation, Government	Amount	Decision Date
Columbia Association	\$10,000	04/01/15
Judith & Edwin Cohen Foundation	\$ 1,500	12/15/14
Howard County General Hospital	\$ 2,000	12/31/14

VII. Financial Analysis

Agency Name: Neighbor Ride, Inc.

Most Current Fiscal Year (Dates): From: July 1, 2012 To: June 30, 2013

This section presents an overview of an applicant organization’s financial health and will be reviewed along with the grant proposal. Provide all the information requested on your entire organization. Include any notes that may explain any extraordinary circumstances. Information should be taken from your most recent 990 and audit. Double Check your figures!

Program to Total Expenses Ratio: Percentage of expenses used to support programming versus how much is spent for general management and fundraising. A general rule is that at least 75 percent of total expenses should be used to support programs – the higher the percentage the better.

Program Expenses	/Total Operating Expenses	= Program Expense Ratio
\$184,750	\$241,163	76.6 %*

990: Part IX, Column B, Line 25 990: Part IX, Column A, Line 25

W/ FUNDRAISING → 85%

Administrative Expense (100%-Program Expense ratio) per 990 above	Percentage of Organization’s Current Total Budget used for Administration (from cover page)	Differential
24.4 %	20 %	-4.4 %

If the differential is above (+) or below (-) 10%, provide an explanation:

15%

Quick Ratio: Measures the level of liquidity and measures only current assets that can be quickly turned to cash. A generally standard Quick Ratio equals 1 or more.

Cash	+ Accounts Receivables	/Current Liabilities	= Quick Ratio
\$216,970	\$8,410	\$29,074	7.75

Excess or Deficit for the Year:

Excess or (Deficit) Most recent fiscal year end	Excess or (Deficit) Prior fiscal year end
\$11,385 (FY13)	\$42,256 (FY12)

- Notes:** 1) Do not have final audited results for fiscal year just completed (FY14)
 2) Cash includes laddered CD’s that can be readily redeemed
 *3) Using the value for volunteer time in MD (www.independentsector.org/volunteer_time), volunteer time represents an additional \$510,355 of program expenses - greatly reducing the administrative cost as a % of service provided to the community and creating an effective Program Expense Ratio of 92.5%

Diversity of Funding Sources: A financially healthy organization should have a diverse mix of funding sources. Complete those categories that apply to your organization using figures from your most recent fiscal year.

Funding Source	Amount	% of Total Revenue	Funding Source	Amount	% of Total Revenue
Contributions	\$38,498	15.6	Program Fees	\$71,875	29.2
Fundraising/Special Events	\$8,980	3.6	Interest Income	\$1,265	.5
Corp/Foundation Grants	\$53,500	21.7	Misc. Income	\$2,392	1.0
Government Grants	\$70,040	28.4	Other:	\$	

Notes: Figures are from most recent **audited** financial statement (FY2013 – 7/1/12-6/30/13)

VIII. Application submission check list: 15.6

	<u>Submit FOUR (4) Copies: 1 ORIGINAL (WITH ORIGINAL SIGNATURES) and 3 copies, collated and stapled together of the following:</u>		<u>Submit ONE (1) Copy:</u>
✓	Completed Grant Application Form (cover sheet, narrative (3 pages maximum), budget and sources of funding, financial analysis page	✓	A copy of your current 501(c)(3) letter from the IRS
✓	A list of your Board members and their affiliations	✓	A copy of your most recent year-end financial statements (audited if available; double-sided)
✓	Your current operating budget and the previous year's actual expenses	✓	A copy of your most recent 990 (double-sided)
✓	Part IX only of the 990 form, Statement of Functional Expenses (one page)		
n/a	For past grantees, a copy of your most recent final report.		

NEIGHBOR RIDE BOARD OF DIRECTORS – FY15

President

Phyllis Madachy
The Coordinating Center
8258 Veterans Highway
Millersville, MD 21108
o)410-987-1048 c)301-980-6558
pmadachy@verizon.net
pmadachy@coordinatingcenter.org

Bob Engelbach
3981 High Point Rd.
Ellicott City, MD 21042
c) 410-382-1894
bobengelbach@gmail.com

Amy Spanier
Howard County Office on Aging
6751 Columbia Gateway Dr, Ste. 200
Columbia MD, 21046
o)410-313-5942 c)443-878-8965
aspanier@howardcountymd.gov

Vice President

Andy Carmer
Sun Trust Bank
14401 Sweitzer Lane, 4th Floor
Laurel, MD 20707
o)301-497-3380 c)410-409-9467
andrew.carmer@suntrust.com

Jan Eveland
Law Offices of Janet L. Eveland
6755 Business Parkway, Suite 319
Elkridge, MD 21075
o)410-772-8980 c)410-707-7851
jeveland@evelandlaw.com

Beth Thomas
IdeaCrew
3904 Edith Court
Ellicott City, MD 21043
C)443-280-1594
beth.thomas@ideacrew.com

Treasurer

Bill Howard
SECU
971 Corporate Blvd.
Linthicum, MD 21090
h)410-461-5580 c)410-456-4292
Bill.Howard@secumd.com

Beverley Francis-Gibson
NAMI Howard County
9151 Rumsey Road
Columbia, MD 21045
o)410-772-9300 c)443-949-5731
bfrancisconsulting@yahoo.com

Deb Valenza
HomeCall Maryland
4701 Mount Hope Drive
Baltimore, MD 21215
o)410-644-0105 c)443-280-1043
deb.valenza@lhcgroupp.com

Secretary

Barbara Greenfeld
10617 Glass Tumbler Path
Columbia, MD 21044
h)443-545-5791 c)410-218-9283
bgreenfeld@comcast.net

Barbara Gumpert
4615 Brentwood Lane
Ellicott City, MD 21042
c)410-599-0419
mamallamabab@gmail.com

Roy Appletree
Community Advocate
7230 Single Wheel Path
Columbia MD, 21046
h)410-312-9044 c)410-707-2640
appletree@psualum.com

Jesse Harvey
Keller Williams Realty Center
6230 Old Dobbin Lane, Suite 150
Columbia, MD 21045
o)410-312-0000 c)410-908-0297
jharvey@leasewright.com

Larry Blosser
Law Office of Larry A. Blosser, P.A.
5457 Twin Knolls Road, Suite 101
Columbia, MD 21045
o) 443-420-4096 c) 202-258-2188
larry@blosserlaw.com

Sharon Rossi
Howard County General Hospital
5755 Cedar Lane
Columbia, MD 21044
o)410-884-4722 c)410-371-1785
srossi2@jhmi.edu

EXPENSE CATEGORY	FY14 Unaudited	FY15 Budget	Variance FY14-FY14
10th Anniversary Events/Ads	7,986	1,500	-6,486
Advertising/Recruitment	0	500	500
Bad Debt Write Off	239	0	-239
Bank Fees(includes Google/Paypal)	338	300	-38
Board Expenses	1,315	3,000	1,685
Depreciation	1,454	1,500	46
Employee Benefits:			
Payroll Taxes	10,678	11,303	625
Salaries-Exec. Director	53,887	53,580	-307
Coordinators Salaries	84,883	89,622	4,739
Workers Compensation	493	600	107
Payroll Service	555	615	60
Endowment - Pass Through	220	0	-220
Equipment/Software Purchases	405	2,000	1,595
Fund Development	3,140	5,500	2,360
Good Neighbor Fund Expense	23,770	28,000	4,230
Insurance	3,383	3,500	117
Internet	193	200	7
Marketing: General/Events	1,378	2,000	622
Marketing: Volunteer Recruitment	1,691	3,000	1,309
Membership Dues	480	800	320
Occupancy	31,934	34,000	2,066
Passenger Expenses:			
Passenger Newsletter Expense	2,508	2,200	-308
Passenger Mailings	2,284	2,000	-284
Postage & Delivery	1,108	1,500	392
Prof. Development/Meetings	745	700	-45
Professional Fees:			
Legal Costs	300	500	200
Bookkeeper	3,806	4,200	394
Software/Computers	0	500	500
Database	2,507	3,000	493
Accountant	1,075	1,500	425
Audit	3,500	3,500	0
Supplies: Office & Computer	2,054	2,000	-54
Telephone	2,378	2,500	122
Travel	397	800	403
Volunteer Expenses:			
Appreciation	4,197	3,500	-697
Background Checks	1,525	2,000	475
Fuel Reimbursement	992	1,750	758
Printing/Supplies	457	500	43
Door Magnets	640	700	60
Annual Update	404	1,000	596
TOTAL EXPENSES	259,300	275,870	16,570
NET	15,084	0	-15,084

Part IX Statement of Functional Expenses

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).

Check if Schedule O contains a response to any question in this Part IX

	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
<i>Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.</i>				
1 Grants and other assistance to governments and organizations in the United States. See Part IV, line 21				
2 Grants and other assistance to individuals in the United States. See Part IV, line 22				
3 Grants and other assistance to governments, organizations, and individuals outside the United States. See Part IV, lines 15 and 16				
4 Benefits paid to or for members				
5 Compensation of current officers, directors, trustees, and key employees	51,900.	33,735.	13,049.	5,116.
6 Compensation not included above, to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B)	0.	0.	0.	0.
7 Other salaries and wages	80,360.	71,022.	1,167.	8,171.
8 Pension plan accruals and contributions (include section 401(k) and section 403(b) employer contributions)				
9 Other employee benefits				
10 Payroll taxes	10,457.	8,157.	1,150.	1,150.
11 Fees for services (non-employees):				
a Management				
b Legal				
c Accounting	7,749.		7,749.	
d Lobbying				
e Professional fundraising services. See Part IV, line 17				
f Investment management fees				
g Other. (If line 11g amt exceeds 10% of line 25, column (A) amt, list line 11g expenses on Sch O)	2,315.	1,784.	531.	
12 Advertising and promotion	208.	208.		
13 Office expenses				
14 Information technology				
15 Royalties				
16 Occupancy	24,140.	18,830.	2,655.	2,655.
17 Travel	791.	791.		
18 Payments of travel or entertainment expenses for any federal, state, or local public officials				
19 Conferences, conventions, and meetings				
20 Interest				
21 Payments to affiliates				
22 Depreciation, depletion, and amortization	631.	492.	139.	
23 Insurance	3,481.		3,481.	
24 Other expenses. Itemize expenses not covered above (List miscellaneous expenses in line 24e. If line 24e amount exceeds 10% of line 25, column (A) amount, list line 24e expenses on Schedule O.)				
a <u>GOOD NEIGHBOR FUND EXP</u>	25,095.	25,095.		
b <u>VOLUNTEER EXPENSES</u>	9,308.	9,308.		
c <u>MOVING</u>	4,916.	3,834.	541.	541.
d <u>BOARD EXPENSES</u>	3,314.		3,314.	
e All other expenses	16,498.	11,314.	1,764.	3,420.
25 Total functional expenses. Add lines 1 through 24e	241,163.	184,570.	35,540.	21,053.
26 Joint costs. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation. Check here <input type="checkbox"/> if following SOP 98-2 (ASC 958-720)				

QN 00 000000 200844 5242

R08423

TE3

320123282



Department of the Treasury
Internal Revenue Service
EO Rulings and Agreements
P O BOX 2508
CINCINNATI OH 45201

Date of this notice: November 10, 2008
Notice Number: CP-158
Taxpayer Identification Number:
32-0123282

Advance Ruling Period Ending Date:
December 31, 2008



NEIGHBOR RIDE INC
% JUDITH PITTMAN
8950 RTE 108 115
COLUMBIA MD 21045

For assistance, call:
1-877-829-5500

000199

Our records indicate that you were issued an advance ruling letter that treated you as a public charity, rather than a private foundation, during an advance ruling period that ends on the date indicated above. That letter required you to file IRS Form 8734 at the end of your advance ruling period to establish that you qualify as a public charity.

New IRS regulations changed the procedures governing your public charity status. You are no longer required to file Form 8734 at the end of the ruling period. The regulations also provide that donors can rely on your advance ruling letter with respect to your public charity status unless the IRS changes that status, based on the organization no longer meeting an applicable public support test, and publishes notice of the change.

If you have received Form 8734 from the IRS, please do not file it. Please keep your advance ruling letter along with this letter for your permanent records.

The regulations also changed the rules for computing public support, consistent with the redesigned Form 990, Return of Organization Exempt from Income Tax. For more information regarding those rules and the redesigned Form 990, please see the IRS website at www.irs.gov/eo.

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: OCT 27 2004

NEIGHBOR RIDE INC
9250 BENDIX RD N
COLUMBIA, MD 21045

Employer Identification Number:
32-0123282
DLN:
17053244085024
Contact Person: KENNETH W SCHMITT ID# 31226
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
DECEMBER 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990 Required:
YES
Effective Date of Exemption:
JUNE 29, 2004
Contribution Deductibility:
YES
Advance Ruling Ending Date:
DECEMBER 31, 2008

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. During your advance ruling period, you will be treated as a public charity. Your advance ruling period begins with the effective date of your exemption and ends with advance ruling ending date shown in the heading of the letter.

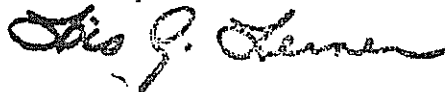
Shortly before the end of your advance ruling period, we will send you Form 8734, Support Schedule for Advance Ruling Period. You will have 90 days after the end of your advance ruling period to return the completed form. We will then notify you, in writing, about your public charity status.

Please see enclosed Information for Exempt Organizations Under Section 501(c)(3) for some helpful information about your responsibilities as an exempt organization.

Letter 1045 (DO/CG)

NEIGHBOR RIDE INC

Sincerely,

A handwritten signature in cursive script, appearing to read "Lois G. Lerner".

Lois G. Lerner
Director, Exempt Organizations
Rulings and Agreements

Enclosures: Information for Organizations Exempt Under Section 501(c)(3)
Form 872-C



The
Community
Foundation

Serving the Counties of Riverside and San Bernardino

S. L. Gimbel Foundation Fund

BOARD OF DIRECTORS

November 13, 2014

James Cuevas
Chair of the Board

Mr. Brad Closs
Executive Director

Philip Savage IV
Vice Chair of the Board

Neighbor Ride
5570 Sterrett Place, Suite 102
Columbia, MD 21044

Pat Spafford, CPA
Chief Financial Officer

Sean Varner
Secretary of the Board

Dear Mr. Closs:

Glenda Bayless

Congratulations! A grant has been approved for **Neighbor Ride** in the amount of **\$6,550** from the S.L. Gimbel Foundation. The **performance period for this grant is November 1, 2014 to October 31, 2015**. Additional funding beyond the performance period is not guaranteed. It is highly recommended that alternative funding sources be sought accordingly. The grant is to support the following as specified in your proposal:

Dr. Paulette Brown-Hinds

Sergio Bohon

Rabbi Hillel Cohn

Andrea Dutton

Robert Fey

Paul Granillo

Stanley Grube

Kirk Harns

Dr. Fred Jandt

Volunteers Drive/Seniors Thrive: Expand its volunteer program in order to reliably accommodate projected increases in the demand for its senior transportation service.

Andrew Jaramillo

Dr. Albert Karnig

D. Matthew Pim

Patrick O'Reilly

Rose Salgado

This grant is subject to the terms outlined in the enclosed Grant Agreement. After you have reviewed the terms and conditions of the Grant Agreement, please sign and date the enclosed copy and return the original copy to The Community Foundation within the next two weeks. Please retain a copy of the signed agreement for your records. Funds will be released upon receipt of the signed Grant Agreement.

A condition of this grant is that you agree to submit the Grant Evaluation Form which includes a narrative report and fiscal report. The **Grant Evaluation is due by November 16, 2015** and a copy will be available online.

Beverly Stephenson

Grover Trask
Immediate Past Board Chair

We wish you great success and look forward to working with you during the grant performance period.

If you have any questions, please call me at 951-684-4192 ext. 114 or email me at ccudiamat@thecommunityfoundation.net.

Dr. Jonathan Lorenzo Yorba
President and CEO

Sincerely,

Celia Cudiamat
Executive Vice President of Programs

21114 Neighbor Ride

20140738

GIMB4



Confirmed in Compliance
with National Standards for
U.S. Community Foundations

2014 S.L. Gimbel Foundation Fund

Grant Agreement

Organization: Neighbor Ride

Grant Amount: \$ 6,550 **Grant Number:** 20140738

Grant Period: November 1, 2014 to October 31, 2015 (Evaluations due November 16, 2015)

Purpose: **Volunteers Drive/Seniors Thrive: Expand its volunteer program in order to reliably accommodate projected increases in the demand for its senior transportation service.**

1. Use of Grant Funds

Grant funds must be expended within the grant period, for the purpose and objectives described in your grant proposal. Grant funds may not be expended for any other purpose without prior written approval by The Community Foundation. If there are significant difficulties in making use of the funds as specified in your proposal, or if the grant funds cannot be spent within the grant period, notify us in writing promptly.

Formal requests for extensions or variances must be submitted to the Foundation's Board of Directors for approval a minimum of 60 days before the end of the grant period.

Requests for variances or extensions are reviewed on a case-by-case basis and approved by the Board of Directors. If a request is denied, unused funds must be immediately refunded to the Foundation.

2. Payment of Grant Funds

The grant funds will be paid in full by the Foundation upon receipt of the signed Grant Agreement. Challenge grant funds will be paid in full upon receipt of the signed Grant Agreement and upon receipt of documentation providing evidence that condition(s) of the challenge grant has/have been met.

3. Certification and Maintenance of Exempt Organization Status

This grant is specifically conditioned upon Grantee's status as an eligible grantee of The Community Foundation. The Foundation has obtained a copy of the Grantee's IRS determination letter. Grantee confirms that it has not had any change in its tax-exempt status, and shall notify the Foundation immediately of any such change.

4. Final Report and Records

The Grantee will submit the Grant Evaluation report per the deadline set forth in the award letter. This report includes a narrative on outcomes based on goals and objectives set forth in the grant proposal and an expenditure report documenting use of grant funds. If equipment was purchased, copies of receipts need to be included.

5. Grantee's Financial Responsibilities

Grantee will keep records of receipts and expenditures of grant funds and other supporting documentation related to the grant at least four (4) years after completion of the grant and will make such records of receipts, expenditures and supporting documentation available to the Foundation upon request.

6. Publicity

The Community Foundation recommends publicity for the grant and acknowledging The Community Foundation in internal correspondence, brochures as appropriate; newsletters, annual reports and email blasts or e-newsletters.

The credit line of "Made possible in part by a grant from the **"S.L. Gimbel Foundation Advised Fund at The Community Foundation – Inland Southern California"** is suggested. When your donors are listed in printed materials, include the S.L.

Gimbel Foundation Advised Fund at The Community Foundation in the appropriate contribution size category. When publishing our name, please note the "The" at the beginning of our name is a legal part of our name. It should always be used and capitalized. Attaching our logo is also appreciated. Our logo can be downloaded from our website at www.thecommunityfoundation.net.

7. Indemnification

In the event that a claim of any kind is asserted against the Grantee or the Foundation related to or arising from the project funded by the Grant and a proceeding is brought against the Foundation by reason of such claim, the Grantee, upon written notice from the Foundation, shall, at the Grantee's expense, resist or defend such action or proceeding, at no cost to the Foundation, by counsel approved by the Foundation in writing.

Grantee hereby agrees, to the fullest extent permitted by law, to defend, indemnify, and hold harmless the Foundation, its offices, directors, employees, and agents, from and against any and all claims, liabilities, losses, and expenses (including reasonable attorneys' fees) directly, indirectly, wholly, or partially arising from or in connection with any act or omission by Grantee, its employees, or agents in applying for or accepting the Grant, in expending or applying the Grant funds or in carrying out any project or program supported by the Grant, except to the extent that such claims, liabilities, losses, and expenses arise from or in connection with any bad faith act or omission by the Foundation, its officers, directors, employees, or agent.

8. Termination

The Community Foundation may terminate this agreement, withhold payments, or both at any time, if, in the Community Foundation's judgment: a) The Community Foundation is not satisfied with the quality of the Grantee's progress toward achieving the project goals and objectives; b) the Grantee dissolves or fails to operate; c) the Grantee fails to comply with the terms and conditions of this agreement.

9. Limitation of Support

This Agreement contains the entire agreement between the parties with respect to the Grant and supersedes any previous oral or written understandings or agreements.

I have read and agree to the terms and conditions of the Grant Agreement.

Bradley P. Cross
Signature

Bradley P. Cross
Printed Name

11/18/2014
Date

Executive Director
Title

Organization: 21114 Neighbor Ride
Grant Number: 20140738

ec
11/24/14



November 18, 2014

Ms. Celia Cudiamat
Executive Vice President of Programs
The Community Foundation
3700 Sixth Street, Suite 200
Riverside, CA 92501

Dear Ms. Cudiamat:

On behalf of the Neighbor Ride Board of Directors, volunteers and staff, I wanted thank you for the grant of \$6,650 from the S.L. Gimbel Foundation Advised Fund at The Community Foundation – Inland Southern California. Please also convey our deep appreciation to the trustees of the fund.

Since our services began in November 2004, Neighbor Ride has provided over 93,000 trips to seniors for medical, dental and rehabilitation appointments, community college and exercise classes, religious services, social events, volunteering, meetings, shopping and personal care. The coordination and delivery of these rides is all done by our generous volunteers with drivers using their own vehicles.

Together, with continued support from the community, Neighbor Ride and its volunteers are significantly impacting the quality of life of Howard County's older residents.

Again, we very much appreciate this grant that will be focused on ensuring that there are volunteers to meet the ever increasing demand for senior transportation.

Sincerely,

A handwritten signature in black ink that reads 'Brad Closs'. The signature is fluid and cursive, with the first name 'Brad' being more prominent.

Brad Closs
Executive Director

Tracy Locke-Kitt – The Community Foundation of Howard County



The Community Foundation

Serving the Counties of Riverside and San Bernardino

S. L. Gimbel Foundation Fund

BOARD OF DIRECTORS December 2, 2014

James Cuevas
Chair of the Board

Mr. Brad Closs
Executive Director

Philip Savage IV
Vice Chair of the Board

Neighbor Ride
5570 Sterrett Place, Suite 102
Columbia, MD 21044

Pat Spafford, CPA
Chief Financial Officer

Sean Varner
Secretary of the Board

Dear Mr. Closs:

Glenda Bayless
Dr. Paulette Brown-Hinds

The Community Foundation is pleased to enclose a grant check for \$6,550 from the S. L. Gimbel Foundation, a component fund at The Community Foundation. By cashing the grant check, you are agreeing to the conditions stated under the *Terms of Grant* which you have signed and returned. The completed Grant Evaluation form is due by November 16, 2015 and will be available online on The Community Foundations website under Grants/Forms . Please note that any grant variances or extensions must be requested in writing and in advance. Any remaining grant funds must be returned to The Community Foundation at the end of the grant period.

Sergio Bohon

Rabbi Hillel Cohn

Andrea Dutton

Robert Fey

Paul Granillo

Stanley Grube

Kirk Harns

Dr. Fred Jandt

We greatly appreciate any help you can give us in publicizing the grant. **Please use the following credit in any grant announcements or materials funded by the grant: "The (name of project/program) is supported by a grant from The S. L. Gimbel Foundation."** You may send copies of articles printed in local papers, stories in your agency newsletter, annual report, press releases, and other publications for our files.

Andrew Jaramillo

If you have any questions, please contact me at 951-684-4194.

Dr. Albert Karnig

D. Matthew Pim

Sincerely,

Patrick O'Reilly

Rose Salgado

Beverly Stephenson

Celia Cudiamat
Executive Vice President of Programs

Grover Trask
Immediate Past Board Chair

20140738

38386

GIMB4

Dr. Jonathan Lorenzo Yorba
President and CEO



Confirmed in Compliance
with National Standards for
U.S. Community Foundations

The Community Foundation

Strengthening Inland Southern California through Philanthropy
 3700 SIXTH STREET, SUITE 200
 RIVERSIDE, CA 92501
 951-241-7777 / FAX 951-684-1911

CITIZENS BUSINESS BANK
 A Financial Services Company
 3695 Main Street, Riverside, CA 92501
 90-3414-1222

Check Fraud
 Protection for Business

38386

PAY * Six Thousand Five Hundred Fifty and no/100 *

TO THE ORDER OF

Neighbor Ride
 5570 Sterrett Place, Suite 102
 Columbia, MD 21044

DATE

11/13/2014

AMOUNT

\$*****6,550.00



Celia Andriamat

AUTHORIZED SIGNATURE

Security features. Details on back.

⑈038386⑈ ⑆122234149⑆ 244124437⑈

The Community Foundation

21114 Neighbor Ride

11/13/2014 038386

38386

20140738 11/10/2014 Volunteers Drive/Seniors Thrive
 GIMB S.L. Gimbel Foundation Advised Fund

6,550.00

6,550.00

CHECK TOTAL: \$*****6,550.00

The Community Foundation

21114 Neighbor Ride

11/13/2014 038386

38386

20140738 11/10/2014 Volunteers Drive/Seniors Thrive
 GIMB S.L. Gimbel Foundation Advised Fund

6,550.00

6,550.00

CHECK TOTAL: \$*****6,550.00